



ANDHRA PRADESH STATE COUNCIL OF HIGHER EDUCATION

(A Statutory body of the Government of Andhra Pradesh)

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**REVISED SYLLABUS OF ENGLISH under (Part – I)
UNDER CBCS FRAMEWORK WITH EFFECT FROM 2020-21**

PROGRAMME: FOUR-YEAR UG HONOURS PROGRAMME

B.A. /B.Sc./B.Com/BCA/BBM/BHM & CT, etc.

**Andhra Pradesh State Council of Higher Education, Mangalagiri,
Guntur District**

**Revised English Syllabus from 2020-21 Onwards
Under Choice Based Credit System**

Introduction

The turn of the twenty first century has made the English Language skills a passport to the job market to all job seekers. Ability to communicate well in English has become a hallmark of good educational foundation and a prerequisite for all graduates. The students are expected to possess a measurable knowledge and a set of skills in using English language in personal and professional life. The present course **English Praxis** in three parts offers suitable context to teach, learn and practise target language skills. Each part of the course aims at certain specified skills which are taught through various text-based classroom activities and the English Language Laboratory activities. The syllabus of the course offers an open platform to the teacher to facilitate active participatory learning to the students. Hence the whole course is offered in three semesters. The first part of the course offers fundamentals of the English language in five units: Listening, Speaking, Grammar, Writing and Soft Skills. These introductory units are developed into full length courses in the subsequent semesters in addition to Reading Skills so as to prepare the learner into a fully equipped individual.

In addition to the classroom interaction, the course also aims at language enhancement through various ICT based online and offline activities in the English Language Laboratory. Each Unit is reinforced with Laboratory activities. The College administration will bestow special attention to make the **English Praxis** course an activity oriented one. The innovative methods and creativity of the English faculty will enhance the learners' participation in teaching and learning.

Semester-I English Praxis Course-I : **A Course in Communication and Soft Skills**

Semester-II English Praxis Course -II : **A Course in Reading & Writing Skills**

Semester-III English Praxis Course -III: **A Course in Conversational Skills**

English Syllabus-Semester-I

English Praxis Course-I

A Course in Communication and Soft Skills

Learning Outcomes

By the end of the course the learner will be able to :

- Use grammar effectively in writing and speaking.
- Demonstrate the use of good vocabulary
- Demonstrate an understating of writing skills
- Acquire ability to use Soft Skills in professional and daily life.
- Confidently use the tools of communication skills

I. UNIT: Listening Skills

- i. Importance of Listening
- ii. Types of Listening
- iii. Barriers to Listening
- iv. Effective Listening

II. UNIT: Speaking Skills

- a. Sounds of English: Vowels and Consonants
- b. Word Accent
- c. Intonation

III. UNIT: Grammar

- a) Concord
- b) Modals
- c) Tenses (Present/Past/Future)
- d) Articles
- e) Prepositions
- f) Question Tags
- g) Sentence Transformation (Voice, Reported Speech & Degrees of Comparison)
- h) Error Correction

IV. UNIT: Writing

- i. Punctuation
- ii. Spelling
- iii. Paragraph Writing

V. UNIT: Soft Skills

- a. SWOC
- b. Attitude
- c. Emotional Intelligence
- d. Telephone Etiquette
- e. Interpersonal Skills

English Syllabus-Semester-II

English Praxis Course-II

A Course in Reading & Writing Skills

Learning Outcomes

By the end of the course the learner will be able to :

- Use reading skills effectively
- Comprehend different texts
- Interpret different types of texts
- Analyse what is being read
- Build up a repository of active vocabulary
- Use good writing strategies
- Write well for any purpose
- Improve writing skills independently for future needs

I. UNIT

| | |
|---------------|---|
| Prose | : 1. How to Avoid Foolish Opinions Bertrand Russell |
| Skills | : 2. Vocabulary: Conversion of Words |
| | : 3. One Word Substitutes |
| | : 4. Collocations |

II. UNIT

| | | |
|--------------------------|----------------------------|---------------------|
| Prose | : 1. The Doll's House | Katherine Mansfield |
| Poetry | : 2. Ode to the West Wind | P B Shelley |
| Non-Detailed Text | : 3. Florence Nightingale | Abrar Mohsin |
| Skills | : 4. Skimming and Scanning | |

III. UNIT

| | | |
|---------------|-------------------------------|---------------------|
| Prose | : 1. The Night Train at Deoli | Ruskin Bond |
| Poetry | : 2. Upagupta | Rabindranath Tagore |
| Skills | : 3. Reading Comprehension | |
| | : 4. Note Making/Taking | |

IV. UNIT

| | | |
|---------------|-----------------------------------|----------------|
| Poetry | : 1. Coromandel Fishers | Sarojini Naidu |
| Skills | : 2. Expansion of Ideas | |
| | : 3. Notices, Agendas and Minutes | |

V. UNIT

| | | |
|--------------------------|----------------------------------|-------------|
| Non-Detailed Text | : 1. An Astrologer's Day | R K Narayan |
| Skills | : 2. Curriculum Vitae and Resume | |
| | : 3. Letters | |
| | : 4. E-Correspondence | |

English Syllabus-Semester-III

English Praxis Course-III

A Course in Conversational Skills

Learning Outcomes

By the end of the course the learner will be able to :

- Speak fluently in English
- Participate confidently in any social interaction
- Face any professional discourse
- Demonstrate critical thinking
- Enhance conversational skills by observing the professional interviews

I. UNIT

Speech : 1. Tryst with Destiny Jawaharlal Nehru
Skills : 2. Greetings
: 3. Introductions

II. UNIT

Speech : 1. Yes, We Can Barack Obama
Interview : 2. A Leader Should Know How to Manage Failure
Dr.A.P.J.Abdul Kalam/ India Knowledge at Wharton
Skills : 3. Requests

III. UNIT

Interview : 1. Nelson Mandela's Interview With Larry King
Skills : 2. Asking and Giving Information
: 3. Agreeing and Disagreeing

IV. UNIT

Interview : 1. JRD Tata's Interview With T.N.Ninan
Skills : 2. Dialogue Building
: 3. Giving Instructions/Directions

V. UNIT

1. **Speech** : 1. You've Got to Find What You Love Steve Jobs
Skills : 2. Debates
: 3. Descriptions
: 4. Role Play

SUBJECT EXPERTS

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SYLLABUS VETTED BY

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